

JOB SPECIFICATIONS FOR KITCHEN GREASE EXHAUST VENT SYSTEM CLEANING (KEC) -2011

- 1 - ALL Interior Ductwork, Air Flow portions of fans, and Hood areas to be left completely free of grease and carbon (all ductwork cleaned down to the metal)unless otherwise noted. (Exhaust side only) Please note that this does not include the make up air system.**
- 2 - No coatings are to be sprayed onto the clean ductwork after cleaning. (Example: Fire protection powder, lime powder, etc.)**
- 3 - Working areas around and by exhaust vent systems will be protected and left clean (in condition found at start of job) after the job is complete. This includes areas around/ under ducts, fans, roofs, hoods, floors in working area, ceilings under ducts, etc.**
- 4 - Electrical outlets and connections shall be protected in, around and under the cleaning area.**
- 5 - Stainless hoods are to be polished inside and out unless otherwise requested.**
- 6 - The ductwork shall have adequate access so all interior portions can be visible for an inspection by the customer and various inspectors after cleaning. Additional UL listed access will be installed at customer's expense prior to or during the cleaning if needed. No part shall be left inaccessible without detailed written documentation to be given to customer immediately following job completion upon which a return trip for proper access will be performed asap.**
- 7- The kitchen equipment power and gas is to be reconnected with pilot lights relit where applicable.**
- 8- The exhaust system is to be restarted at end of job and any obvious problems with the wiring or fan condition noted on the work order. This also should be reported to the Maintenance staff ASAP.**
- 9 - A certification sticker showing the job completion date and the next recommended cleaning month and year shall be applied to the hoods of the systems cleaned at the end of the job. (1 per system)**
- 10 – Certification stickers with date and crew initials are to be placed on each access panel opened.**
- 11 - A follow up report (job check out) by phone or in person will be done by the KEC contractor staff as soon as possible after the cleaning. (Normally 8am-11am in the morning)We ask that the opening manager voice any concerns immediately at that time. Problems found by crews should be addressed at this time. (wiring, leaking ductwork,etc.)**
- 12- Digital pictures of finished job are to be taken for customer for each cleaning per Enviromatic picture guide.**

Pictures will be taken upon job completion. Picture should also be taken of any problems. Pictures are also reviewed by experienced Enviromatic Inspectors to verify job is correctly cleaned with proper pictures.

13 - The soaps used shall be an alkaline base to prevent damage to metal ductwork and be USDA

approved for food service use. MSDS sheets shall be available.

14- All wastewater and/or greasy water is to be disposed on in an environmentally safe manner through

the sanitary drain system. Rooftop wastewater is to be collected before leaving the roof and dumped

inside. NO WASTEWATER IS TO ENTER THE OUTSIDE STORM SEWER SYSTEM AT ANY TIME!!

15- ALL workers (inc. owners) of KEC Contractor are to be covered by full workman's comp. insurance,

liability insurance of at least \$3,000,000 coverage, and all shall be bonded. The job shall be covered by

completed operations insurance.(which protects the customer after the crew leaves the job site).

16- All KEC workers at the job site shall be fully trained and bonded employees of the KEC Contractor(or trainees

with at least 2 experienced trainers). No subcontractors are to be used for KEC.

17-The KEC contractor employees shall have completed both full training and safety programs with

proper fit testing of eye protection, respiratory protection masks, fall restraint devices available, confined space training/extraction, and safety lockout procedures as required by OSHA.

18 – KEC Contractor employees shall have the safety equipment per specification #17 on the job site at all times.

19 - All KEC is to be guaranteed to meet above standards and pass local fire and health inspection and follow NFPA 96 guidelines upon completion.

20 - Fire and/or Health inspector will be notified of the job completion time where required.

21- All applicable licensing will be in force and required permits pulled for the KEC work. KEC Contractor is to be IKECA Certified or equivalent.

22. Preexisting and non-compliant conditions shall be noted and a written report shall be kept (with

pictures where possible) if these conditions are found. This report is to be available for the customer .

The customer is to be notified of these conditions asap.